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UK Government**

## **Broxtowe Borough Council UK Shared Prosperity Fund 2025/26 Grant Guidance Document**

### **Grants of between £5k - £40k to support community projects**

#### **UK Shared Prosperity Fund**

The UK Shared Prosperity Fund (UKSPF) provides funding for local investment until March 2026. Government's ambition is that UKSPF is used to support initiatives which will kickstart economic growth, make Britain a clean energy superpower and break down barriers to opportunity.

The Council has allocated an amount of UKSPF to support projects aligned with government's priorities and the Council's corporate priorities. UKSPF funding can support capital and revenue projects.

#### **Preferred locations for capital projects**

Applications are welcomed from community groups and organisations to deliver projects in localities across Broxtowe. For capital projects, the Council will favour applications for projects delivered in locations other than Kimberley and Stapleford, as these towns are already benefitting from substantial capital investment, through the Kimberley Means Business Fund and the Stapleford Town Deal.

The Kimberley and Stapleford capital investment areas are illustrated in Appendix 1.

For more information on our development programmes in Kimberley and Stapleford please see:

[Kimberley Means Business Funding](#)

[Stapleford Towns Fund](#)



**Broxtowe  
Borough  
COUNCIL**

**GRANT FUNDING AVAILABLE:**

Grants of between **£5k and £40k** are available to fund projects which fit within one of government's five themes:

1. Improving health and wellbeing
2. Reducing crime and the fear of crime
3. Bringing communities together
4. High streets and town centre improvements
5. Developing the visitor economy

**ELIGIBILITY:**

- Projects must take place solely in the Borough of Broxtowe.
- Organisations must be constituted and hold an organisational bank account.
- Organisations must be able to spend their grant allocation by **no later than 31 March 2026**.
- Funding will not be available before 30 June 2025, any spending ahead of grant contracts being signed cannot be claimed.
- Projects cannot be funded where there is a statutory duty to provide them.
- Funding must not be used to replace existing funding sources.
- Funding must enable activity to take place that would not otherwise happen, or to increase the scope, scale or intensity of activity.
- Previous unsuccessful applicants are welcome to re-apply, with the same or a different project. Our previous grant funds were significantly over-subscribed, so that many eligible projects could not be supported.

**IMPORTANT INFORMATION:**

**Match Funding:**

- Match funding of a minimum of 30% from community groups, Town and Parish Councils and voluntary organisations is desirable, but not mandatory. This can be financial match or match in-kind (e.g. volunteer hours).
- Applicants will be required to detail their proposed match funding in their application. If the fund is over-subscribed then applications for eligible projects demonstrating match funding will be viewed more favourably than those without.

**Payment of Grants:**

- Payment of grants will generally be by a single payment on completion of the project, with the Council requiring copies of receipts, evidence of project delivery and of expenditure of match funding before the payment is released.
- To help with cash-flow the grant may be paid in two or three stages, again subject to the Council being provided with copies of receipts, evidence of project delivery and expenditure of match funding, before each stage payment is released.
- Where VAT is non-recoverable it is an eligible cost. Where VAT is recoverable it not an eligible cost.

## UKSPF Themes and Example Projects

The following provides applicants with examples of the types of projects that could be supported, this is not an exhaustive list:

| THEME   | EXAMPLE PROJECTS  |
|---|---|
| <b>1. Improving health and wellbeing</b>            | <ul style="list-style-type: none"> <li>• Programmes/campaigns to encourage uptake of energy efficiency measures for homes</li> <li>• Building new or updating existing defences to increase communities' resilience to natural hazards like flooding.</li> <li>• Renovation/maintenance of existing sports facilities</li> <li>• Support for community sports leagues</li> <li>• Creation of new footpaths, trails and cycle paths</li> <li>• Development, restoration or refurbishment of local natural, cultural and heritage assets and sites.</li> </ul>  |
| <b>2. Reducing crime and the fear of crime</b>      | <ul style="list-style-type: none"> <li>• Improvements to streetlighting</li> <li>• Initiatives to deter anti-social behaviour</li> </ul>  |
| <b>3. Bringing communities together</b>             | <ul style="list-style-type: none"> <li>• Development of or activity around maker spaces / art galleries / museums / libraries</li> <li>• The delivery of events programmes for community spaces, including youth centres and public libraries</li> <li>• Funding for local volunteering groups, such as youth charities or carers groups.</li> <li>• Support for people to develop volunteering and/or social action projects locally.</li> <li>• Funding for community spaces, such as village halls, libraries or community centres for local civil society and community groups to use.</li> </ul> |
| <b>4. High streets and town centre improvements</b> | <ul style="list-style-type: none"> <li>• Regenerating a town square or high street.</li> <li>• Public realm improvements, for example accessibility improvements, street art or street furniture</li> <li>• Promoting the active use of streets and public spaces throughout the daytime and evening.</li> </ul>  |
| <b>5. Developing the visitor economy</b>            | <ul style="list-style-type: none"> <li>• Campaigns to encourage visitors from further afield to visit and stay in the Borough</li> <li>• Campaigns promoting the local area and its culture/heritage/leisure/visitor offer to residents and visitors.</li> </ul>  |

**PROJECT OUTPUTS AND OUTCOMES:**

Projects must achieve a minimum of one output or outcome from the list below. An output is what the project delivers or achieves. An outcome is the impact of a project being successful.

| <b>Outputs</b>   | <b>Outcomes</b>  |
|--|--|
| 1. Amount of green or blue space created or improved (m2)                | 1. Number of properties better protected from flooding   |
| 2. Amount of rehabilitated land (m2)                                     | 2. Increased use of cycleways or footpaths   |
| 3. Number of amenities / facilities created or improved                  | 3. Increased users of facilities / amenities   |
| 4. Number of low or zero carbon energy infrastructure installed (units)  | 4. Increased visitor numbers   |
| 5. Total length of new or improved cycle ways or footpaths (km)          | 5. Increase in visitor spending  |
| 6. Number of tourism, culture or heritage assets created or improved.    | 6. Premises with improved digital connectivity as a result of support                              |
| 7. Number of local events and activities supported                       | 7. Improved engagement numbers   |
| 8. Number of tournaments, leagues and teams supported                    | 8. Number of community-led arts, cultural, heritage and creative programmes as a result of support |
| 9. Number of people reached  | 9. Estimated carbon dioxide equivalent reductions as a result of support                           |
| 10. Number of households receiving support                               | 10. Decrease in number of neighbourhood crimes   |
| 11. Number of households supported to take up energy efficiency measures | 11. Number of volunteering opportunities created as a result of support                            |

**ASSESSMENT:**

Successful applications will need to demonstrate:

- Alignment with a particular theme.
- Ability to deliver specific outputs and outcomes, listed above.
- Need within the local community; including awareness of existing services, facilities and gaps in provision.
- Additionality - How will this grant funding facilitate the delivery of activity that wouldn't have been possible otherwise?
- Deliverability - How will the work be delivered; reliably, accountably and within the required timeframe?
- Match funding - including evidence / confirmation that this is secured.
- Compliant procurement - A minimum of 3 written quotes must be sought and evidenced (for spend above £2500). Alternatively, an explanation of procurement methodology will be required e.g. if 3 quotes were not sought/have not yet been sought.
- Subsidy control compliance - You will need to confirm the amount and the date of any grant funds received in the last 3 years. <https://www.gov.uk/government/collections/subsidy-control-regime>
- Relevant permissions are in place e.g. planning, building control, listed building consent, landlord consent. If planning permission might be required, we encourage you to engage with Broxtowe's Planning Department at the earliest possible stage: [Planning](#)
- That the applicant has consulted and worked with other stakeholders as required

**HOW TO APPLY:**

To apply for funding, applicants must first contact Broxtowe Borough Council at [SPF@broxtowe.gov.uk](mailto:SPF@broxtowe.gov.uk) providing the following details:

- Brief outline of project and location.
- Total value of project.
- Value of grant requested.
- Project timescale - estimated start and end dates.

The Council will respond to discuss a grant application in more detail and to provide a formal invitation to apply to prospective applicants with eligible applications. The invitation to bid does not imply that an application will receive funding but that, based on the information available, it is eligible for funding.

**Applications submitted without engaging in the pre-application process will not be accepted.**

**TIMELINE:**

- Applications accepted: 24 March – 9 May 2025 (17:00)
- Successful applicants notified: 16 June 2025
- Project ready to begin: 30 June 2025
- Project complete (all spending, delivery, grant claims and reporting): 31 March 2026

## Data Protection Privacy Notice

The personal information you provide will only be used by Broxtowe Borough Council, the Data Controller, in accordance with UK General Data Protection Regulation/ Data Protection Act 2018 to:

process your application, query or to provide a service that you are requesting

or

undertake a statutory function (also known as a 'public task')

Your personal information will not be shared with any third party, other than our data processor.

Your personal data will be kept in accordance with the Council's retention policy and schedule. Details of which can be found on the Council's website at: <https://www.broxtowe.gov.uk/about-the-council/communications-web-social-media/legal-privacy/>

In accordance with UK GDPR you have a right to:

- have a copy of the personal information that we hold about you. Details of how to obtain this are available at <https://www.broxtowe.gov.uk/media/4765/broxtowe-borough-council-subject-access-request-form.pdf> or email [dp@broxtowe.gov.uk](mailto:dp@broxtowe.gov.uk)
- Request that your personal data be corrected or completed.
- Complain to the Information Commissioner if you feel that your information is not being handled appropriately (<https://ico.org.uk/>)

You may also have a right to:

- have your personal data transferred (data portability)
- prevent automated processing and profiling
- erasure (also known as the right to be forgotten)
- restrict processing
- object to processing

Your data protection rights are not absolute and in most cases are subject to the Council demonstrating compliance with other statutory legislation. For further information see <https://www.broxtowe.gov.uk/media/4765/broxtowe-borough-council-subject-access-request-form.pdf> or email [dp@broxtowe.gov.uk](mailto:dp@broxtowe.gov.uk)

For further details about how your personal information may be used or about your rights under data protection legislation, please contact the Council's Data Protection Officer:

- By post: FAO the Information Governance Officer, Broxtowe Borough Council Offices, Foster Avenue, Beeston, Nottinghamshire NG9 1AB.
- By email: [dp@broxtowe.gov.uk](mailto:dp@broxtowe.gov.uk)
- By Telephone: 0115 917 7777 and ask for the Information Governance Officer



## Appendix 1: Preferred locations for Capital Projects

For capital projects, the Council will favour applications for projects delivered in locations other than Kimberley and Stapleford, as these towns are already benefiting from substantial capital investment. The Kimberley Means Business and Stapleford Town Deal investment areas are shown in green on the map.

