

PERSON SPECIFICATION

Cleaning Team Leader– H142

Specification Type	Additional/changed requirements	E/D	Measure
Qualifications & Training	Commitment to continuing personal development	E	1,3
Qualifications & Training	Management qualification or willing to work towards this in post	D	1,3
Personal Skills	Ability to work on own initiative and be self-motivated	E	1,3
Personal Skills	Good interpersonal skills and ability to manage a large team	E	1,3
Personal Skills	Good communication skills	E	1,3
Personal Skills	Able to work effectively as a team member	E	1,3
Personal Skills	A commitment to personal growth and development	E	1,3
Personal Skills	A commitment to commerciality and ensuring organisational value for money	E	1,3
Personal Skills	A commitment to equal opportunities and an appreciation of the issues facing disadvantaged groups	E	1,3
Personal Skills	Good planning and organisational skills	E	1,2,3
Personal Skills	Ability to maintain clear and concise records	E	1,3
Personal Skills	Strong ICT skills, including use of Microsoft products	E	1,3
Personal Skills	Ability to solve problems quickly	E	1,3
Knowledge & Experience	Good knowledge of best cleaning practices and techniques	E	1,3
Knowledge & Experience	Good knowledge of health and safety requirements	E	1,3
Knowledge & Experience	Experience of providing training	E	1,3
Knowledge & Experience	Experience of performance monitoring, and providing accurate statistical data	E	1,3
Knowledge & Experience	Experience of working in a customer focused environment	E	1,3
Knowledge & Experience	Experience of managing a dispersed team	E	1,3
Knowledge & Experience	Experience of working in a similar role	D	1,3
Other Requirements	Possession of a full driving licence / ability to travel around the Borough	E	1,3

Desirable (D)

Car Allowance:

This post carries a designated car user status.

E/D:

Essential (E)

Measure:

1. Application form
2. Test after shortlisting
3. At interview

4. Documentary evidence

5. Other [please specify]