

STAPLEFORD TOWN FUND EXECUTIVE BOARD

Friday 6th September 2024 at 9:15 am
Council Chamber, Beeston Office

PRESENT:

Ian Jowett (Chair)	WMD Ltd
Councillor Richard MacRae (RM)	Stapleford Town Council
Councillor John McGrath (JM)	Stapleford Town Council
Councillor Ross Bofinger (RB)	Stapleford Town Council
Councillor Sue Paterson (SP)	Stapleford Town Council
Councillor Stephen Jeremiah (SJ)	Stapleford Town Council
Melanie Phythian (MP)	Town Fund Policy Advisor
Elaine Bell (EB)	Sewing Bee
Keith Brown (KB)	Concept Painting Contractors
Sue Paterson (SP)	Voluntary sector

OBSERVERS

Jonathon Little (JL)	Broxtowe Borough Council
Vicky McCourt (VM)	Broxtowe Borough Council
Ruby Sharp (RS)	Broxtowe Borough Council
Faustina Graca (FG)	Broxtowe Borough Council
Ryan Vaughan (RV)	Broxtowe Borough Council
Stuart Baird (SB)	BakerBaird
Chris Lawton (CL)	Skate Nottingham

APOLOGIES:

Ruth Hyde (RH)	Broxtowe Borough Council
Zulf Darr (ZD)	Broxtowe Borough Council
Paul Sweeney (Vice Chair) (PS)	Robert Ellis Estate Agents
Juliet Campbell (JC)	Member of Parliament for Broxtowe
Tom Spink (TS)	MyPad
Barbara Demetriou	Archmedia Accounts

	ACTION
<p><u>Welcome and Introductions (Chair)</u></p> <p>The Chair welcomed everyone to the meeting.</p> <p>JL Chair's the session at Ian Jowett's request as he is attending online.</p>	
<p><u>Apologies of absence (Chair)</u></p> <p>Apologies for absence were received and noted.</p>	
<p><u>Agree Minutes of previous Meeting (Chair)</u></p>	

	ACTION
<p>The minutes of the previous meeting dated 14th June 2024 were agreed as a correct record of the meeting.</p>	
<p><u>Procedures (Chair) – a) declarations of interest, b) membership, c) code of conduct, d) website profiles</u></p> <p><u>Declarations of interest (Vice-Chair)</u> RM advises the meeting he is part of Stapleford Community Group and Washington Drive, and these may be brought up within the meeting.</p> <p>KB declares their interest as they are working on the GEDA construction and applied for SPF grant funding.</p> <p>EB also declares interests as they have applied for SPF grants.</p> <p><u>Membership</u></p> <p>JL asks the board to appoint Juliet Campbell to join the board as the new MP. In addition, for Joelle Davies (NCC) to replace Cllr Jackson as a member of the Board. MP advises Board that the MP is a required member by MHCLG.</p> <p>Executive Board approves both members to join the Board.</p> <p>RM questions inclusion of Ian Hutchinson to Executive Board, It is explained by JL this is not possible as they are in contract with Broxtowe but it's possible that they can observe.</p> <p>JL also states that there is a need to replace Jan Gould who has not been at the meetings for some time, this would leave a place for a member from the voluntary sector.</p> <p>JM mentions that from a previous meeting that the inclusion of member from the cricket club, this could be followed up as an option. It would have the benefits of helping the club grow.</p> <p>JL believes this is a good idea and that this could also not be limited to just cricket but other sport club representatives could be an options as well.</p> <p>JM also makes Board aware that there are number of active members in Stapleford that could be options.</p> <p>JL affirms that this can be taken to next Executive board in which current board members can bring forward potential candidates to be voted in next Executive board.</p>	<p>VM/FG</p>

	ACTION
<p>FG raises the issue that Melissa is no longer able to attend and a replacement for her position on the board</p> <p>Actions: find new members to be appointed to Executive board for the voluntary sector.</p>	
<p><u>Town centre recovery scheme</u> (JL)</p> <p>KB and EB declare an interest as current recipients of grants and leave the room before Executive Board discusses Town Centre Recovery Grants.</p> <p>JL states that the remaining budget for this scheme sits at around £56,000, this includes £20,000 left to support the set up of a post office with a further £20,000 for DDA compliant ramps to shops, and an additional £16,000 not spent. Broxtowe has reallocated the £20,000 put aside for DDA ramps to come out of the street improvement scheme. Therefore, this leaves £56,000 that could be allocated to other projects.</p> <p>JL explains that Broxtowe are running another grant scheme funded through UKSPF and many of the grant applicants have come from Stapleford, this scheme is also well over subscribed and a small fraction of the business will be accepted. JL continues to outline a proposal to use the remaining funds from the Stapleford Town Centre Recovery Grants to be offered to Stapleford applicants through this round of grant application.</p> <p>JL outlines a condition that the applicants should only be accepted if they have not already received a grant.</p> <p>JM mentions that as a more public figure and individual who has been advertising this grant scheme he should not be included in the decision of grant recipients and not be included in the Board panel to decide this.</p> <p>ML questions whether if the UKSPF would be capable of covering all the Stapleford grants.</p> <p>JL explains it is not at all guaranteed and it may only realistically be able to cover a small number of grant applications.</p> <p>RM asks if this would be similar to the Town Centre Recovery Grant.</p> <p>JL confirms that this would be the case and JL asks for the views of the chair IJ</p> <p>IJ queries if there is not already a Board for deciding grant applications.</p>	

	ACTION
<p>JL advises there was a panel for this but it has not met for a year, and volunteers may be needed.</p> <p>Decision: The Executive board is asked to vote on whether to allocate the remaining funds to fill the UKSPF grants in Stapleford. The Board approves of the decision.</p> <p>JL further explores the criteria for applicants and JL suggests that there should be a case in which applicants who have already received over £10,000 should not be considered unless their application is of exceptional quality.</p> <p>JM and RM agreed that £10,000 is a good amount to put the cap on.</p> <p>Decision: Executive Board is asked to vote on whether to make this a criteria of the grant application of £10,000 cap.</p> <p>The Executive Board approved the decision</p>	
<p>Active travel and Skate park</p> <p>JL explains that due to decreased budget we have been looking for new routes for the scheme; investigation into Pasture Road Recreation Ground identified this site as appropriate for a skate park.</p> <p>Conversations with the local football club have identified the best location for the site on the west side of the park.</p> <p>Chris Lawton is brought into the meeting (Teams call) to discuss Skate Nottingham role.</p> <p>CL mentions that Pastures Road Recreation Ground is a far better location compared to that of Central avenue as its further away from residents and has a greater amount of space to use. CL is currently looking at getting FCC funding to part fund this with the primary contractor ready to build. CL comments that integrating this into active travel route is good idea with the site.</p> <p>CL mentions that funding for two small pop-ups to have public engagement events on. These could be for both Pastures Road Recreation ground at different times of the year, currently looking at doing one in October, although this could have some issues with weather.</p> <p>RM asks if this could include some promises of looking into getting CCTV as residents will all have concerns with anti-social behaviour.</p>	

	ACTION
<p>JL agrees and continues to explain that the decision to the board is to agree to use some of the funds in active travel to fund the skate park and integrate a wheel friendly route around the park.</p> <p>Decision: Approve the proposed location of the Skate park and use active travel funds to support.</p> <p>Executive Board agrees unanimously</p>	
<p><u>Communications and Publicity Update (BakerBaird)</u></p> <p>SB reviews the event at Community Pavilion being a success with media coverage, and how GEDA are going to use this construction as a case study going forward. Pencil Works also gets some mention.</p> <p>JL questions as to why costings are being included into the releases.</p> <p>SB states that he is asked by media and that an answer is required to be given.</p> <p>SJ advises that we need to be careful as it may interfere with tendering process. SJ adds that Stapleford Councillors should promote that Stapleford is lucky to get this money.</p> <p>RM comments saying it may be worth getting updated videos into the public arena of all the projects and not to mention the figures but make it clear that not all the money is going into one project and that its spread across different projects.</p> <p>SB continues to explain that there was some communication related leaflets that have been held back since the pre-election period back in May to July.</p> <p>JL asks if this could be held off until we have some more concrete progress and updates to give.</p> <p>Decision: recommend to hold the distribution of leaflet</p> <p>Executive Board agrees.</p>	
<p>Delivery Board Updates</p> <p>Community Pavilion and Young Peoples Centre (VM)</p> <p>Main Building: VM states that the Football Foundation has granted monies £1,4 million to fund the new AGP pitch and MUGA. In addition, a £66,000 further grant is awarded from the Premier League Stadium Fund.</p>	

	ACTION
<p>JL suggests that the Executive Board should write to Football Foundation to thank them for this grant.</p> <p>Action: Writing letter to Football foundation to thank them</p> <p>VM outlines that there is a potential coordination issue with there being 2 contractors on site, however, the contractors are expected to be on site at different times so this could be a moot issue. Efforts are being made to ensure a coordinated approach is taken to avoid problems.</p> <p>JM asks if there has been coordination to ensure that the football club can still play their games.</p> <p>The team is working to ensure there is no hiatus in games.</p> <p>RM also asks if the temporary facility be not too close to the bowls club.</p> <p>The team is working with the Bowls Club and Football for the best location.</p> <p>RM also asks about the potential use of some local artists to paint on the Hoardings that have been put up.</p> <p>There are plans for the hoarding as part of the social value agreed with GEDA. The team will advise RM of the unused space.</p> <p>Cricket Relocation (RV)</p> <p>RV outlines that there is a tender process in the works will look to have decision on this week commencing 1st October with planning permission soon to be submitted.</p> <p>There is investigation into potential permanent facility for cricket club with interest from Trowel Football Club to use pavilion which would provide some security for the pavilion in the long run and increase its use.</p> <p>Social Value Artwork</p> <p>RM points out that there are lots of good local artists that would be a good to include. It could also include cities project.</p> <p>RM is put into contact with Aisling Henry from GEDA to discuss the Hoarding.</p> <p>Action: Put RM into contact with GEDA Social values team</p>	<p>JL/VM</p> <p>VM/FG</p> <p>RV/FG</p>

	ACTION
<p>Enterprise Hub (FG)</p> <p>FG provides overview of the current position of the Pencil Works enterprise hub being in first stage of tender which started on the 7th August and will finish 9th September. Planning expected decision date for 4th December.</p> <p>Access to the public toilets were questioned by Executive Board.</p> <p>MP advises that a conversation with Ashfield District Council with regards to Makers Space would be useful to obtain a sustainable model for the building. JL also in conversation with other similar successful projects.</p> <p>Action: Visit Ashfield District Council to understand their Makers space</p> <p>Ongoing talks with Poundstretcher</p> <p>Street improvement (JL)</p> <p>Carpark:</p> <p>JL mentions that the contract is to be signed on the 27th September, advises we aim to be on site in October finished by January 2025.</p> <p>Walter Parker VC Memorial Square</p> <p>RV reviews the 5 options provided by VIA for the site, the options increase in intervention level and therefore costs on the site. They all change the location of the Memorial and benches, for a more sympathetic and complementary location, and all aim to provide a better site for events and markets.</p> <p>RV goes on to explain all 5 options proposed by VIA landscape design team. Particular preference was pointed at option 4. Through the explanation its pointed out that aspects of each option could be used in others to form a form of option 6.</p> <p>RV explains that Via will take the preferred option to further develop and provide costings as well.</p> <p>RM asks if its possible to modify the bus stop in addition adding a flag pole, also meeting on site with the designs and involving other groups would be a good idea.</p> <p>RB raises the issue of levels on the site especially connecting the site to Victoria Street</p>	<p>VM</p>

	ACTION
<p>RV explains that this was put within the option to be added to any of them</p> <p>RM puts a preference for Option 3 as it moves the memorial to the top of the square which is ideal for the increase space. In addition a request was made to have 3 names missing off the memorial and inclusion of Sherwood Forest memorial as well having an opening event and rededication event.</p> <p>RB also asks if its possible to replace the memorial garden at the bottom of the site. RB also had concern over the visibility of the square.</p> <p>Proposal to take Option 4 with additions forward and provide greater detail to the designs to then provide a presentation to the town council and combined services.</p> <p>Decision: Take forward Option 4 not confirmed but moving forward with this option to be discussed at a later date with improved on designs.</p> <p>Program issues</p> <p>VM outlines the main concerns are timeline and budget for some specific projects.</p>	
	ACTION
<p><u>AOB</u></p> <p>None</p>	
<p><u>Date of next meetings</u> (Chair)</p> <p>The following meeting has been scheduled in the Council Chamber, Beeston Offices unless otherwise advised.</p> <p>Friday 6th December 2024 10:00am</p>	

MEETING CLOSED AT 11:00